

Consulting Service Cost Details

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

Thank you for considering our consulting services. Below, you will find the detailed cost structure for our services.

Consulting Services Offered

- Hourly Rate: \$[Insert Rate]/hour
- Project-Based Fee: \$[Insert Fee]
- Retainer Fee (Monthly): \$[Insert Fee]

Additional Costs

- Travel Expenses: \$[Insert Cost]
- Materials: \$[Insert Cost]
- Additional Research: \$[Insert Cost]

Total Estimated Cost

\$[Insert Total Cost]

Please let us know if you have any questions or if you would like to discuss further.

Best Regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]