[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Agent's Name]
[Agency's Name]
[Agency's Address]
[City, State, Zip Code]

Dear [Agent's Name],

I hope this message finds you well. My name is [Your Name], and I am a graphic novelist seeking representation for my completed graphic novel titled "[Title of Your Graphic Novel]." This work is a [brief description of the genre and theme].

In "[Title of Your Graphic Novel]," readers will follow [a short summary of the plot, key characters, and unique elements]. The graphic novel is approximately [number of pages] pages long and is aimed at [target audience].

I have researched your agency, and I believe that your passion for [mention specific genres or themes the agent represents] aligns beautifully with my work.

Thank you for considering my inquiry. I would be grateful for the opportunity to send you a synopsis and sample pages for your review. Please let me know if you are accepting new clients and if you would be interested in reading more.

Sincerely,
[Your Name]