

## **Reminder: Publication Date Alteration**

Dear [Recipient's Name],

I hope this message finds you well. I am writing to remind you about the alteration of the publication date for [Title of Publication]. Originally scheduled for [Original Date], the new publication date is now set for [New Date].

We appreciate your understanding and flexibility regarding this change. If you have any questions or require further assistance, please feel free to reach out.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]