

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of modifying the publication timeline for my manuscript titled "[Manuscript Title]," which was submitted on [Submission Date].

Due to [brief explanation of the reason for the request], I would greatly appreciate it if you could provide an update on the current timeline and discuss any potential adjustments that could be made.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,
[Your Name]
[Your Affiliation]
[Your Email]
[Your Phone Number]