

Proposal for Subject Matter Advisory

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose my services as a subject matter advisor in [specific field or topic]. With my expertise in [specific expertise or experience], I believe I can contribute significantly to [Company/Organization Name].

The main objectives of this proposal include:

- Objective 1
- Objective 2
- Objective 3

I am confident that my experience in [mention relevant experience or skills] will enable me to provide valuable insights that align with your goals. I am looking forward to discussing this proposal further.

Thank you for considering my proposal. I hope to hear from you soon.

Sincerely,

[Your Name]