

Royalty Reconciliation Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter is to confirm the reconciliation of royalties for the period of [insert period]. After careful review, we have conducted our analysis and confirm the following royalties:

Reconciled Amounts

Period	Royalty Amount	Remarks
[Insert Period]	[Insert Amount]	[Insert Remarks]

We appreciate your cooperation and attention to this matter. If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]