

Letter of Demand for Legal Services

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Attorney's Name]
[Law Firm's Name]
[Law Firm's Address]
[City, State, Zip Code]

Dear [Attorney's Name],

I am writing to formally request your legal services regarding [briefly describe the matter, e.g., a contract dispute, personal injury claim, etc.]. I have encountered issues related to [provide specific details about the situation], and I believe your expertise would be invaluable in resolving this matter.

Given the circumstances, I would appreciate an initial consultation to discuss [specific legal concerns or questions you have]. Please let me know your availability for a meeting at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]