

Follow-up Letter for National Library Deposit Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

National Library

[Library Address]

[City, State, Zip Code]

Dear [Librarian's Name or Library Staff],

I hope this message finds you well. I am writing to follow up on the deposit submission I made on [Insert Submission Date] regarding [Insert Title of Submission]. I want to ensure that my submission has been received and is being processed accordingly.

If there are any issues or additional information needed, please do not hesitate to let me know. I appreciate your assistance and look forward to your confirmation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]