

Letter Template for Article Publication Timeline

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Article Publication Timeline

Dear [Recipient's Name],

We are pleased to share the timeline for the publication of our upcoming article titled "[Article Title]." Below is the proposed timeline for the various stages of the publication process:

1. **Submission of Manuscript:** [Insert Date]
2. **Review Process:** [Insert Start Date] to [Insert End Date]
3. **Revisions Required:** [Insert Date]
4. **Final Submission:** [Insert Date]
5. **Publication Date:** [Insert Date]

We appreciate your cooperation and look forward to your feedback on our timeline.

Thank you,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]