

Notification of Exam Delay

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you that your upcoming exam scheduled for [original date] has been delayed due to medical reasons.

After careful consideration and consultation with medical professionals, it has been decided that this postponement is in the best interest of your health and well-being.

The new exam date is set for [new date]. We appreciate your understanding and cooperation in this matter.

Please do not hesitate to reach out if you have any questions or require further assistance.

Best regards,
[Your Name]
[Your Position]
[Your Institution]