

Feedback on Printing Quality

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Feedback on Printing Defects

Dear [Recipient Name],

I hope this message finds you well. I am writing to bring to your attention some issues we have encountered with the recent printing batch we received on [Insert Date of Delivery].

Upon inspection, we noticed the following defects:

- [Describe defect 1]
- [Describe defect 2]
- [Describe defect 3]

These defects have impacted the quality of our products and may affect customer satisfaction. We kindly request that you address these issues promptly and suggest a suitable resolution.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]