

Letter of Appeal for Author Bio Amendment

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. I am writing to formally request an amendment to my author bio that appears in [insert publication/platform name].

My name is [Your Name], and my current bio reads: "[Current Bio Text]." After careful consideration, I believe it does not accurately represent my expertise and contributions in the field of [Your Field/Genre].

I would like to propose the following revised bio: "[Proposed Bio Text]." This amendment better reflects my recent work, achievements, and areas of focus.

I appreciate your attention to this matter and look forward to your favorable response. Please let me know if you need any further information or documentation to facilitate this amendment.

Thank you for considering my appeal.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]