

Reminder: Upcoming Author Interview

Dear [Author's Name],

This is a friendly reminder about your upcoming interview scheduled for [Date] at [Time].

We look forward to discussing your latest book, [Book Title], and gaining insights into your writing process.

Please confirm your availability for the interview or let us know if you need to reschedule.

Thank you, and we look forward to speaking with you soon!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]