

Proposal for Coordinating Author Interview

Dear [Author's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position/Title] at [Your Organization]. We are currently working on a project that focuses on [briefly explain the project's theme or purpose].

Having followed your work on [mention specific work or publication], I believe that your insights would greatly enhance our understanding of [specific topic]. We would be honored to have the opportunity to interview you regarding your experience and perspectives.

We are looking to schedule a [duration] interview at your convenience, and we are more than willing to accommodate your availability. The interview can be conducted via [Zoom/telephone/in-person], depending on what works best for you.

Thank you for considering this opportunity. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]