

Request for Private Tutoring Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Tutor's Name]

[Tutor's Address]

[City, State, Zip Code]

Dear [Tutor's Name],

I hope this message finds you well. I am writing to inquire about your availability for private tutoring services. I am currently seeking assistance in [Subject/Area of Study] and believe your expertise would greatly benefit my understanding and performance.

Specifically, I am looking for help with [specific topics or skills you need assistance with]. I would appreciate it if you could let me know your availability for sessions, as well as your rates and preferred tutoring locations.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]