

Proposal for Coordinating a Book Tour

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Name]

Subject: Proposal for Coordinating a Book Tour for [Book Title]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a comprehensive plan to coordinate a book tour for my upcoming release, [Book Title], scheduled for [Release Date]. This book explores [Brief Description of the Book].

Objectives

- Increase book visibility and sales
- Engage with the audience through readings and signings
- Enhance my author platform and media presence

Proposed Schedule

The book tour will encompass [number] cities over [duration] weeks, including stops at:

- [City 1] - [Date]
- [City 2] - [Date]
- [City 3] - [Date]

Logistics and Budget

I propose that the budget for this tour include travel expenses, venue rentals, and promotional materials. A detailed budget plan can be provided upon request.

Conclusion

I believe this book tour presents a valuable opportunity to connect with readers and promote [Book Title]. I welcome the opportunity to discuss this proposal further and explore potential collaboration.

Thank you for considering my proposal. I look forward to your feedback.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Website or Social Media Links]