

# Book Tour Confirmation

Date: [Insert Date]

Dear [Author's Name],

We are pleased to confirm the arrangements for your upcoming book tour. Below are the details:

## Tour Schedule

- **Date:** [Insert Date]
- **Location:** [Insert Location]
- **Time:** [Insert Time]
- **Venue:** [Insert Venue Name]
- **Contact Person:** [Insert Contact Information]

## Travel Arrangements

- **Departure:** [Insert Departure Details]
- **Return:** [Insert Return Details]
- **Accommodation:** [Insert Accommodation Details]

Please let us know if you have any special requests or require additional arrangements. We look forward to a successful book tour!

Best regards,

[Your Name]

[Your Position]

[Your Company/Organization]

[Contact Information]