

Co-Author Collaboration Agreement

Date: [Insert Date]

To: [Co-Author's Name]

[Co-Author's Address]

Dear [Co-Author's Name],

This letter serves as an agreement between [Your Name] and [Co-Author's Name] regarding our collaboration on the project titled "[Project Title]." We acknowledge and agree to the following terms:

1. Roles and Responsibilities

- [Your Name] will be responsible for [describe responsibilities].
- [Co-Author's Name] will be responsible for [describe responsibilities].

2. Authorship and Contributions

Both parties agree that authorship will be determined based on the contributions made, with [Your Name] and [Co-Author's Name] recognized equally as co-authors of the final work.

3. Communication

Regular communication will be maintained through [specify method, e.g., email, meetings, etc.], and both parties agree to respond promptly to queries and updates.

4. Publication and Copyright

Any publication resulting from this collaboration will be submitted only after mutual agreement on the content and authorship order.

5. Dispute Resolution

In the event of disputes arising from this collaboration, both parties agree to attempt to resolve the issues amicably before seeking external mediation.

Please confirm your agreement to these terms by signing below.

Sincerely,

[Your Name]

[Your Contact Information]

Agreed and Accepted:

[Co-Author's Name] _____ Date: _____