

Transfer of Overseas Publishing License

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the transfer of the publishing license for [Title of Work] to [New Publisher's Name], effective [Transfer Date]. This transfer is necessary due to [brief reason for transfer].

The details of the original agreement are as follows:

- Original Publisher: [Original Publisher's Name]
- Publication Date: [Original Publication Date]
- License Terms: [Brief Description of License Terms]

All parties agree to this transfer, and I request that you facilitate the necessary paperwork to formalize this change. Please confirm receipt of this letter and provide any additional information required to process the transfer.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]