

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request the overseas publishing rights for my book titled "[Book Title]." The book was published on [Original Publication Date] by [Original Publisher] and has been well received in [Country/Region].

Given the growing interest from readers in [specific region or country], I believe that publishing my work overseas would greatly benefit both parties. I am keen on exploring the potential for translation and distribution in [mention country or region].

Please let me know the process you would require to discuss the rights transfer and any terms associated with it. I am looking forward to your positive response.

Thank you for your time and consideration.

Sincerely,

[Your Name]