

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Agent's Name]

[Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Agent's Name],

I hope this letter finds you well. My name is [Your Name], and I am reaching out to seek your feedback on my manuscript titled "[Book Title]." It is a [genre] novel complete at [word count] words.

The story follows [brief description of the plot or main character], and explores themes of [themes]. I have been deeply inspired by your work with [mention any specific works or authors the agent represents] and believe that you could provide invaluable insights regarding my writing.

I have included [mention any included materials, e.g., synopsis, first few chapters], and would greatly appreciate any feedback you might have. Thank you for considering my request, and I hope to hear from you soon.

Sincerely,

[Your Name]