

Essay Submission for Writing Competition

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Competition Organizer's Name]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to submit my essay titled "[Title of Your Essay]" for the [Name of Competition] organized by [Organization Name]. I have attached my essay along with any necessary documents as per the guidelines provided.

I believe my essay resonates with the theme of the competition and highlights [briefly explain the main idea or theme of your essay]. I am excited about the opportunity to share my work with you and the esteemed panel of judges.

Thank you for considering my submission. I look forward to the possibility of participating in this competition.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]