

Advance Royalty Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. As a dedicated fashion designer collaborating with [Company's Name], I am writing to formally request an advance on my royalties for my upcoming collection, [Collection Name].

Given the anticipated launch date of [Launch Date] and the associated costs involved in production and marketing, an advance would greatly assist in facilitating the timely introduction of my designs to the market.

I appreciate your continued support and belief in my work and believe that this advance will further enhance our partnership. I look forward to discussing this request with you and am optimistic about the potential success of our collaboration.

Thank you for considering my request. I am eagerly awaiting your response.

Warm regards,

[Your Name]

[Your Title/Position]