

# Letter of Rejection

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Thank you for submitting your research grant application titled "[Title of the Proposal]." We appreciate the time and effort you invested in preparing your proposal and the interest you have shown in advancing research in [Field/Area of Study].

After careful consideration and a thorough review process, we regret to inform you that your application was not selected for funding in this cycle. The decision was based on several factors including [briefly mention reasons such as budget constraints, the competitive nature of submissions, etc.].

We encourage you to consider revising your proposal and resubmitting in future funding opportunities. Additionally, we welcome you to reach out for feedback if you wish to improve your submission.

Thank you once again for your application and your commitment to innovation and research.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]