

Enhanced Delivery Preferences

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We hope this letter finds you well. We are writing to inform you about our enhanced delivery preferences that allow you to customize how you receive your orders from us.

Your Current Preferences:

- Delivery Method: [Current Method]
- Delivery Time: [Current Time]

New Enhanced Options:

- Delivery Method Options: [List New Methods]
- Preferred Delivery Days: [List Preferred Days]
- Delivery Time Slots: [List Time Slots]

To update your preferences, please visit our website at [Website URL] or contact our customer service at [Customer Service Phone Number].

Thank you for choosing us for your delivery needs. We look forward to serving you better!

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Company Phone Number]