

# Retraction Letter from Honor Program

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Title]

[Honor Program Name]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally retract my participation in the [Honor Program Name]. After careful consideration, I have decided that it is in my best interest to withdraw from the program.

I appreciate the opportunity I was given to be part of this esteemed program and the experiences I have gained thus far. However, due to [brief reason if comfortable sharing, e.g., personal, academic commitments], I am unable to continue my involvement.

Thank you for your understanding. I wish the program and its participants continued success.

Sincerely,

[Your Name]