

Non-Delivery Complaint

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally complain about the non-delivery of my package that was shipped internationally. The tracking number for the shipment is [Insert Tracking Number].

The package was scheduled to arrive on [Insert Expected Delivery Date], but as of today, it has not been delivered. I have checked the tracking information and it indicates that the last update was on [Insert Last Update Date].

I kindly request an investigation into the whereabouts of my package and would appreciate any updates regarding this matter. Please let me know if you require any further information to assist with the investigation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]