

Shipping Address Verification

Dear [Customer Name],

We hope this message finds you well. To ensure that your recent order is processed smoothly, we would like to verify the shipping address provided.

Shipping Address:

[Street Address]

[City, State, ZIP Code]

[Country]

If the above information is correct, please reply to this email with a confirmation. If there are any discrepancies, kindly provide the correct address at your earliest convenience.

Thank you for your attention to this matter. We appreciate your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]