

Acknowledgment of Certified Shipment

Date: [Insert Date]

To: [Sender's Name]

[Sender's Address]

[City, State, Zip Code]

Dear [Sender's Name],

We hereby acknowledge the receipt of your certified shipment sent on [Insert Shipment Date].
The details of the shipment are as follows:

- Package Description: [Insert Description]
- Tracking Number: [Insert Tracking Number]
- Date of Receipt: [Insert Receipt Date]

Please be assured that your shipment is in good condition and will be processed as per the usual procedures. If you have any questions or require further information, feel free to contact us.

Thank you for your prompt delivery.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Contact Information]