

# Acknowledgment of Certified Mail Delivery

Date: [Insert Date]

To: [Insert Sender's Name]

[Insert Sender's Address]

[City, State, Zip Code]

Dear [Insert Sender's Name],

This letter serves as an acknowledgment of the certified mail delivery sent to me on [Insert Delivery Date]. The tracking number for this delivery is [Insert Tracking Number].

I confirm that I have received the contents of the aforementioned certified mail in good condition.

Thank you for your communication.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Information]