

# Shipping Confirmation for Fragile Goods

Date: [Insert Date]

From: [Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]

To: [Recipient's Name]  
[Recipient's Address]  
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you that I have shipped a package containing fragile goods to your address. Please find the details of the shipment below:

## Package Details:

- Contents: [Description of the fragile items]
- Tracking Number: [Insert Tracking Number]
- Shipping Service: [Insert Shipping Service]
- Expected Delivery Date: [Insert Delivery Date]

As the items are fragile, I kindly ask you to handle the package with care upon its arrival. Please let me know once you receive it, or if there are any issues with the delivery.

Thank you for your attention to this matter, and I look forward to hearing from you soon.

Best regards,

[Your Name]