

Shipping Confirmation Letter

Date: [Insert Date]

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you that I have shipped a package containing clothing items that you ordered.

Details of the shipment are as follows:

- Items Included: [List Clothing Items]
- Tracking Number: [Insert Tracking Number]
- Carrier: [Insert Carrier Name]
- Estimated Delivery Date: [Insert Estimated Delivery Date]

Please feel free to reach out if you have any questions regarding the package or the items inside.

Thank you for your order!

Sincerely,

[Your Name]