

Early Graduation Petition

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Title]

[School/University Name]

[School/University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally petition for early graduation from [School/University Name] due to my involvement in special projects that have significantly contributed to my academic and professional development.

Throughout my time at [School/University Name], I have engaged in [briefly describe projects/experiences], which I believe fulfill the necessary requirements for graduation. These projects not only enhanced my skills but also enriched my understanding of [relevant field or subject].

In light of this, I kindly request your consideration for my early graduation by [insert desired graduation date]. I am committed to ensuring that all academic obligations are met prior to this date and am happy to provide any additional documentation or information needed to support my petition.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Student ID]