

Shipping Policy Update Notification

Dear Valued Customer,

We are writing to inform you about an important update to our shipping policy that will take effect on **[Effective Date]**.

Details of the update include:

- New shipping rates will be applied.
- Changes to estimated delivery times.
- Introduction of new shipping options.

We encourage you to review our updated shipping policy on our website at [\[Website URL\]](#).

If you have any questions or concerns, please feel free to contact our customer service team at **[Customer Service Phone Number]** or **[Customer Service Email]**.

Thank you for your understanding and continued support.

Best regards,

[Your Company Name]

[Your Company Contact Information]