Corrected Invoice Details

Dear [Recipient's Name],

We hope this message finds you well. We would like to inform you that there was an error in the invoice originally sent to you on [Original Invoice Date]. We have attached the corrected invoice for your records.

Details of the Corrected Invoice:

• Invoice Number: [Corrected Invoice Number]

• **Invoice Date:** [Corrected Invoice Date]

• **Due Date:** [Due Date]

• Total Amount Due: [Corrected Amount]

We apologize for any confusion this may have caused and appreciate your understanding in this matter. If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]