

# Amended Shipping Invoice Notification

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you that there has been an amendment to the shipping invoice originally sent on [Original Invoice Date].

The details of the amended invoice are as follows:

- **Invoice Number:** [New Invoice Number]
- **Invoice Date:** [New Invoice Date]
- **Amount Due:** [New Amount Due]

We apologize for any inconvenience this may cause and appreciate your understanding. Please review the amended invoice attached to this notification and feel free to reach out if you have any questions.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]