Shipping Schedule for [Client Name]

Date: [Date]

Shipping Schedule Details

Shipping Date	Order Number	Item Description	Quantity	Destination	Status
[Shipping Date	[Order Number	[Item Description	[Quantity	[Destination 1]	[Status
1]	1]	1]	1]		1]
[Shipping Date	[Order Number	[Item Description	[Quantity	[Destination 2]	[Status
2]	2]	2]	2]		2]

Additional Information

If you have any questions regarding the shipping schedule, please feel free to contact us at [Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Company Name]

[Your Name] [Your Position]