

# Customer Order Shipping Preferences Adjustment

Dear [Customer's Name],

Thank you for your recent order with us! We appreciate your business and want to ensure that your shipping preferences are tailored to your needs.

We understand that you would like to adjust the shipping method for your order #[Order Number]. We have made the following changes:

- Previous Shipping Method: [Previous Method]
- New Shipping Method: [New Method]
- Estimated Delivery Date: [New Estimated Delivery Date]

If you have any further requests or questions, please do not hesitate to contact us at [Customer Service Email] or [Customer Service Phone Number].

Thank you for choosing [Company Name]. We hope you enjoy your purchase!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]