

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you about an important update regarding the shipping method for your recent order with us.

To ensure that you receive your order in a timely manner, we have made adjustments to the shipping method. Your order will now be shipped via [New Shipping Method] instead of [Previous Shipping Method].

This change is effective immediately and will provide you with quicker delivery times and enhanced tracking options.

If you have any questions or concerns regarding this adjustment, please do not hesitate to reach out to our customer service team at [Customer Service Email] or [Customer Service Phone Number].

Thank you for your understanding and continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]