

# Freight Movement History Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the freight movement history for compliance purposes regarding our recent shipments. This information is crucial for our internal audits and adherence to regulatory requirements.

Please provide the following details:

- Shipping Dates
- Origin and Destination Points
- Carrier Information
- Tracking Numbers
- Delivery Confirmation

If possible, please include any relevant documentation supporting the freight movements. Your cooperation in this matter would be greatly appreciated.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]