

Shipping Contract Acceptance

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Subject: Acceptance of Shipping Contract

Dear [Recipient Name],

We are pleased to inform you that we have accepted the shipping contract awarded to us for [specify details of the contract]. We acknowledge and appreciate the opportunity to work with [Recipient Company] on this project.

Details of the contract are as follows:

- Contract Number: [Contract Number]
- Contract Start Date: [Start Date]
- Contract End Date: [End Date]
- Total Value: [Contract Value]

We are committed to fulfilling the terms of this contract and ensuring timely delivery of services. Please feel free to reach out if you require any further information or clarification.

Thank you once again for this opportunity. We look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]