

Shipping Agreement Award Confirmation

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your proposal for the shipping agreement has been awarded.

Details of the agreement are as follows:

- **Agreement Number:** [Insert Agreement Number]
- **Effective Date:** [Insert Effective Date]
- **Duration:** [Insert Duration]
- **Shipping Terms:** [Insert Shipping Terms]

Please review the attached documents for further details and sign where indicated. A confirmation of your acceptance is required by [Insert Deadline].

We look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]