

# Award of Logistics Shipping Contract

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that [Your Company Name] has awarded your company the logistics shipping contract for [Project/Contract Name]. After careful consideration of all proposals, we believe your team possesses the expertise and resources needed to fulfill the requirements of this contract.

The contract will commence on [Start Date] and is expected to conclude on [End Date]. The total value of the contract is [Contract Value]. We anticipate a fruitful collaboration and encourage you to coordinate closely with our logistics department to ensure seamless operations.

Attached you will find the contract terms and conditions for your review. Please sign and return a copy by [Response Date]. Should you have any questions or require further clarifications, do not hesitate to reach out.

Congratulations on this achievement. We look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]