

# Important Announcement: Shipping Service Suspension

Dear Valued Customers,

We would like to inform you that due to unforeseen circumstances, our shipping services will be temporarily suspended from **[Start Date]** to **[End Date]**.

During this period, we will not be able to process any orders or ship any products. We apologize for any inconvenience this may cause and appreciate your understanding as we work to resolve these issues.

We encourage you to place any orders before **[Start Date]** to ensure timely processing and shipping.

For any questions or concerns, please feel free to reach out to our customer service team at **[Customer Service Email/Phone]**.

Thank you for your continued support.

Sincerely,  
**[Your Company Name]**