

Periodic Shipping Service Pause Notification

Dear [Customer Name],

We hope this message finds you well. We would like to inform you that your periodic shipping service will be temporarily paused starting from [Start Date] to [End Date]. This pause is necessary due to [Reason for Pause].

During this time, we will not be processing any shipments. We appreciate your understanding and apologize for any inconvenience this may cause.

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Customer Service Contact].

Thank you for your continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]