

Library Fine Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally dispute a library fine that was recently applied to my account. The fine in question is related to the late return of [Book Title], which I believe is incorrect due to a system error.

Upon returning the item on [Return Date], I received a notification indicating that there was a technical issue that affected the return process. I have attached relevant documentation, including my receipt and screenshots of the error message for your review.

I kindly request that you investigate this matter and consider waiving the fine based on the information provided. I appreciate your attention to this issue and look forward to a prompt resolution.

Thank you for your understanding.

Sincerely,

[Your Name]