

Defect Confirmation for Return

Date: [Insert Date]

To: [Customer's Name]

Address: [Customer's Address]

Email: [Customer's Email]

Dear [Customer's Name],

Thank you for your recent communication regarding the defect in your product. We have reviewed your request and confirm that the defect is valid.

Please proceed with the return process using the following details:

- Product Name: [Insert Product Name]
- Order Number: [Insert Order Number]
- Return Instructions: [Insert Return Instructions]

We apologize for any inconvenience this may have caused and appreciate your understanding. If you have any further questions, feel free to reach out.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]