

# Shipping Terms and Conditions for Bulk Shipments

Date: [Insert Date]

To: [Insert Recipient Name]

Company: [Insert Company Name]

Address: [Insert Company Address]

Dear [Recipient Name],

We appreciate your business and would like to outline the shipping terms and conditions applicable to our bulk shipments as follows:

## 1. Shipment Details

All bulk shipments will be processed within [Insert Processing Time] from the date of order confirmation.

## 2. Delivery Terms

Delivery will be made to the specified address contained in the order at the designated shipping rate. Freight charges will be the responsibility of [Insert Responsible Party].

## 3. Minimum Order Requirements

The minimum order quantity for bulk shipments is [Insert Minimum Quantity]. Orders below this quantity will incur additional charges.

## 4. Payment Terms

Payment is due [Insert Payment Terms, e.g., upon invoicing, net 30 days, etc.]. Late payments will result in a fee of [Insert Late Fee Terms] after [Insert Grace Period].

## 5. Liability and Claims

All claims for damaged or lost shipments must be reported within [Insert Reporting Period] to ensure proper handling.

## **6. Governing Law**

This agreement shall be governed by the laws of [Insert Jurisdiction].

Thank you for your attention to these terms. If you have any questions, please feel free to reach out.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]