

Expression of Interest

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the Foreign Exchange Program offered by [Institution/Organization Name]. As a [your current position, e.g., student, professional] in [your field of study or work], I am eager to broaden my horizons and gain international experience.

I believe that participating in this program will not only enhance my academic and professional skills but also allow me to explore diverse cultural perspectives. I am particularly interested in [specific aspect of the program or destination], and I am confident that my background in [your relevant skills or experiences] would enable me to contribute positively to the program.

I have attached my resume and academic transcripts for your review. I would be grateful for the opportunity to discuss my application further and learn more about the program.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]