

Freight Damage Claim

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To:
[Freight Carrier Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Claims Department/Specific Person's Name],

I am writing to formally submit a claim for damages incurred during the shipping of my goods via your freight service. The shipment was scheduled for delivery on [Delivery Date] under tracking number [Tracking Number].

Upon receipt of the items, I discovered that the following damages occurred:

- [Description of Damaged Item 1]
- [Description of Damaged Item 2]
- [Description of Damaged Item 3]

I have attached the necessary documentation including photos of the damage, a copy of the bill of lading, and the original invoice for your reference.

According to the terms of our agreement and your company's policy regarding freight damage claims, I respectfully request compensation for the damages incurred. I would appreciate a prompt response to resolve this matter swiftly.

Thank you for your attention to this claim. I look forward to your prompt reply.

Sincerely,
[Your Name]
[Your Title/Position, if applicable]